
VOLUNTEER SERVICES POSITION DESCRIPTION

Silver Spoon Volunteer

PROGRAM SUMMARY:

Volunteers provide one-on-one feeding support to assigned patients as a Silver Spoon Volunteer

COMMITMENT:

Long-term commitment preferred, minimum 1 shift per week

DUTIES AND RESPONSIBILITIES:

- Support independent eating, provide tray set up for the patient
- Observe and ensure patient is swallowing food
- Provide companionship to patients
- Encourage patient participation in mealtimes with verbal cues
- Support mealtime setup, including opening items on food trays
- Provide support to patients with eating if required
- Follow patient feeding guidelines outlined during training

QUALIFICATIONS:

- Must be responsible and punctual
- Enjoy one-on-one interaction/communication
- Must be patient and able to work with older adults
- Good verbal communication skills
- Comfortable supporting adult patients at meal times

LINES OF COMMUNICATION:

- Manager, activation & volunteer services
- Volunteer associate
- Advanced practice nurse/patient care manager

SCHEDULE:

Volunteers needed for breakfast, lunch and dinner mealtimes. Schedule to be coordinated with volunteer services department in conjunction with scheduled patient meal times.

TRAINING:

- Volunteer orientation is mandatory for all volunteers
- Mealtime assistance specific training completion mandatory
- Patient specific details learned on the job